



Dear Dance Families,

It is officially recital season! All of us at the Naperville Park District Dance Academy are working hard to ensure that this year will be the best one yet. Enclosed in this packet you will find the information about the **Dress Rehearsal/Recital** needed to ensure that your child's hard work will be celebrated and presented in the best possible way. All information will be listed by your child's **Class Name, Day, Time, Teacher, and Location**.

Location: The Dress Rehearsal/Recital will be held at North Central College's Pfeiffer Hall, 310 East Benton Ave. Please use the main entrance located on the north side of the theater on Benton Ave. Handicap parking and entrance is located on the west side of the theater on Brainard St.

Enclosed in this packet:

- ✦ **Recital Date & Show Time Schedule**
- ✦ **Photography Flyer (no order form)**
- ✦ **Pfeiffer Hall Parking Map**
- ✦ **Photography Schedule**
- ✦ **DVD/Download Flyer**
- ✦ **Tickets for Recital**

Recital Ticket Information: Each dancer will receive 6 tickets **per show they are in**, regardless if they are in more than one dance in that show. Tickets are required for each patron entering the auditorium on rehearsal/recital day, including infants and children. Dancers do not need a ticket to enter the auditorium. Tickets are included in this packet. The auditorium is open seating and is first-come-first served. There is seating on the main level and in the balcony (stair access only). We are not able to distribute additional tickets. If you are in need of an extra ticket, please ask a parent in your child's class who may not be using all of theirs. Naperville Park District is not responsible for ticket exchanges.

Accessible Seating: For accessible seating requests, please contact Brittany Malatt by email at bmalatt@napervilleparks.org by **Friday, May 12**. The auditorium has seating on the main level and second floor. Pfeiffer Hall does not have an elevator. Accessible parking near Pfeiffer Hall is very limited.

Dress Rehearsal & Recital: Your child's class will have their dress rehearsal and recital on either Saturday, June 3 **or** Sunday, June 4. At each show, classes will run through a rehearsal followed by final performances. Each show will run approximately 2 hours from dancer drop-off to departure.

Please see the attached schedule to view your dancer's performance day and drop off time. **Doors to the auditorium open at your child's drop-off time.**

To ensure each dancer is prepared we ask that you please arrive on time in full costume, hair and make-up with proper tights and footwear READY TO BE ON STAGE at the drop-off time. There will **not** be an area to change when your dancer arrives.

Please use the main lobby entrance located on the north side of the theater on Benton Ave. Once inside, please make your way to the auditorium and find seats for the show. Please designate **one** member from your family to bring your dancer to the rooms located backstage on the 1st, 2nd or 3rd floor. Use the double doors located to the right of the stage in the auditorium. The designated family member must be the same person picking up your dancer after the show. Please do not send siblings younger than 18 years old to drop off your dancer.

Dancers in multiple dances in a show will use the bathrooms backstage on the first floor for changing. Dancers will remain backstage for the ENTIRE show until the full cast curtain call at the end of each performance. After drop off, no parents are allowed in the backstage area for any reason.

Your child is welcome to bring activities while they are waiting to dance. Please feel free to bring coloring pages and crayons. **Please no markers or other items that may stain costumes.** Please label your child's belongings and do not send them with anything valuable, as items may be left unattended while shows are in progress. Dancers are prohibited from using any electronics (cell phones, tablets). The Naperville Park District Dance Academy is not responsible for any lost or stolen items.

Important Reminders

- All family members must arrive at the drop off time. We will not allow guests in while classes are rehearsing or performing on stage.
- Please have your dancer use the bathroom **before** drop off as there will be limited time to use the bathroom between drop-off and going on stage.
- Students performing in back-to-back shows **cannot** stay in the facility without a parent. All students must be picked up between shows.

Releasing Dancers after the Performance: After the curtain call dancers will be taken back to their assigned rooms. **Please allow 5 minutes for dancers to return to their rooms and gather their belongings.** At this point we will make an announcement in the auditorium when it is time to pick up your dancer from their classroom (the same room you dropped them off at the beginning of the show). Please have only your **one** designated family member (same one who dropped off your dancer) make their way backstage to pick up your dancer. Please ask the rest of the family members to wait in the lobby or outside so that we are able to clear the auditorium and set up for the next

show. If family members wish to greet a performer after the show or to present flowers, please do this in the lobby or outside area. Please do not take photos on stage or in the auditorium.

Additional Information:

- Dancers will not be released from backstage **before** the end of the show. We work hard to keep recitals at a reasonable length, and we will keep dancers backstage until it is their turn to be released for their safety.
- **No dancers are allowed in the audience or allowed early departure, and it is asked that audience members plan to stay for the duration of the performance as well.**
- Please note that no food or drinks are allowed in the theater.
- Please no strollers in the theater. Strollers can be left in the lobby during the performance.
- Parents may record their dancer's rehearsal. The use of recording devices is strictly prohibited during the final performances. No photography of any kind is allowed during the performance including cell phone cameras or tablets. All rules will be strictly enforced. It is not only distracting to the people around you, but it is considered to be extremely disrespectful to the performers. A DVD/download of the performance will be available from **Zaker Video** and a flyer on how to order is included in this packet.

Hair/Make-Up/Tights Information: Please find a link and QR code below that lists the requirements for hair, make-up and tights. Please note that make-up is optional. The information is listed by instructor name and then day of the week. The link will also be emailed to you by Brittany Malatt the week of March 20.

https://drive.google.com/drive/folders/1as7IJRoCayajrpZZuvT_PFRepvVF1baE?usp=share_link



Undergarments: We ask that dancers wear skin tone undergarments under their costumes. All dance tights are lined just like underwear and can be worn without underwear if your dancer chooses. We ask that our older dancers wear a skin tone bra with clear straps or strapless under their costumes. An additional option is a skin tone leotard with clear straps under their costume. A selection of these items can be found at Discount Dance Supply.

<https://www.discountdance.com/search/teacherid:73769?tp=73769&teacherSearch=Naperville%20Dance%20Academy>



Dance Academy Spirit Wear and Recital Tee: This year we created a Naperville Dance Academy online spirit wear store. We have a recital t-shirt and Dance Academy spirit wear available. All purchases are optional. Orders and payments are collected through the website, please see the QR code or link below.

The order deadline is: March 30, 2023. Orders will **not** be accepted after this date. Orders will be available for pick-up ONLY at the mandatory photography days on Wednesday, May 31 and/or Thursday, June 1.

<https://napervilledancerecital23.itemorder.com/shop/home/>



Parking: Please refer to the campus map included in this packet. Pfeiffer Hall is listed as #14. Please use the labeled parking locations found on the map. Labeled parking locations are highlighted and labeled in letters **A-E**. There is also limited street parking; please follow City of Naperville regulations. Handicap parking and entrance is located on the west side of the theater.

Mandatory Photography Information: Class and individual photos will be taken. Your dancer's class will have a timeslot on Wednesday, May 31 and/or Thursday, June 1. If your dancer is in multiple classes or you have multiple dancers in the program, they will have photography timeslots throughout the night and possibility on different nights.

Dates: Wednesday, May 31 and/or Thursday, June 1, 2023.

Time: Time slots will be between 4:10-9:30pm.

Duration: Each time slot will be approximately 40 minutes.

Location: Alfred Rubin Riverwalk Community Center-Community Hall, 305 W. Jackson Ave.

Schedule: Please review the schedule enclosed.

Recital information can also be found at www.napervilleparks.org/dance

As always, feel free to contact us with any questions. We look forward to seeing everyone in June!

Sincerely,

Raegan Milan & Brittany Malatt

Raegan Milan
Dance Coordinator
630-848-3618

rmilan@napervilleparks.org

Brittany Malatt
Program Manager
630-848-3619

bmalatt@napervilleparks.org