



**Minutes of a Special Meeting of the  
Naperville Park District Board of Commissioners  
DuPage and Will Counties  
Held on 25th day of February, 2010  
Administration Building Board Room  
320 W. Jackson  
Naperville, IL 60540**

**I. Call to Order**

The Special Meeting of the Naperville Park District Board of Commissioners was called to order at 6:00 p.m. by President Reilly.

**II. Roll Call**

**Present:**

President Mike Reilly  
Vice-President Gerry Heide  
Commissioner Suzanne Hart  
Commissioner Ronald Ory  
Commissioner Andrew Schaffner  
Commissioner Marie Todd  
Commissioner Kirsten Young

**Absent:**

**Executive Staff:**

Kevin Finnegan – Parks Director  
Sameera Luthman – Marketing Director  
Ray McGury – Executive Director  
Mindy Munn – Business Services Director  
Eric Shutes – Planning Director  
Brad Wilson – Director of Recreation

**Staff:**

Kevin Carlson- Golf Superintendant  
Mary Gardocki- Planner  
Katie Sepe – HR Manager  
Jacki Stern, Board Secretary

**Other:**

Derke Price – Attorney  
Melissa Jenco – Daily Herald

**III. Unfinished Business**

A. Award the purchase of Gas Golf Cars from Harris Golf Cars in the amount of \$44,400.

**Action and Motion Requested:**

**Commissioner Schaffner moved to award the purchase of golf Cars from Harris**

**Golf Cars in the amount of \$44,400. Second by Commissioner Hart.**

Commissioner Schaffner wanted to know if there are there are propane golf cars. Kevin Carlson said that there are not to his knowledge. There are propane tanks for bigger cars. Commissioner Ory wanted to know if Commissioner Young's questions were answered. Commissioner Young answered not really. Not really the choice between gas/electric. Making the assumption that we looked at electric because they are greener and if that is the reason we decided we go with gas. All the support we have that we looked and it is a viable alternative. Is there a manpower savings. The answer is really I don't know. Is there a way to make it more efficient? There is a feeling that gas is the way I want to go. If we are going to create an image about being green. Then we should support our decision to go green then we should support our decision. Commissioner Ory hopes that we continue to review this every year and when it becomes cost efficient then we should make that change. President Reilly commented that we have discussed this at several different meetings and would like to wait until it becomes more economical. Because of the current technology. Looks like 17 to 18% more to go electric. Director Provow said we will continue to look and last year we looked at the leasing option as well. If it becomes more affordable then we would go in that direction. Vice President Heide asked Director Munn about the acquisition costs of the carts why they are not depreciated. They do not meet the criteria. Better trade in value then to lease. That is more desirable for groups that don't have the cash flow. May be we should look at the flexibility that leasing provides so that we can trade in more quickly. Director Provow said that every five years they are turned in. There is a continuing review process. Kevin said after five years the car is cycled. Executive Director McGury wants to look at question 5. Comparable amount of time. Kevin was looking at a daily basis. The electric golf cars will still need annual basis. The only difference with electric is that we wouldn't be changing oil and filters. The batteries would be tested yearly and they need to drawn down. That takes 2 to 3 hours per cart to do annual maintenance.

**Roll Call Vote on Motion:**

Yes: Schaffner, Hart, Ory, Todd, Young, Heide, Reilly

No: None

Absent: None

(Motion Declared Carried)

**IV. New Business**

A. Awarding of the Recycling/Dumpster Service Contract to Allied Waste Service

**Action and Motion Requested:**

**Commissioner Schaffner moved to approve the Recycling/Dumpster Service Contract, starting March 1, 2010 through December 31, 2010 to Allied Waste Service based on incremental pricing. This includes an option to extend the contract to the full 2011 year. Second by Commissioner Hart.**

Commissioner Schaffner wanted to know about the fuel charge. Will this bid still be the lowest bid when you add the fuel charge? Director Finnegan said yes because of the significant business they have in the area.

**Roll Call Vote on Motion:**

Yes: Schaffner, Hart, Ory, Todd, Young, Heide, Reilly

No: None

Absent: None

(Motion Declared Carried)

B. Discussion Items

**1. Ribfest Operating Agreement**

Executive Director McGury started the discussion with staff's recommendation is to approve the agreement. Staff is comfortable with the language with 5 years and renewable each year. The Exchange club wanted longer agreement, but traditionally the longest is 3 years. We felt that five years is very fair.

President Reilly said that this is consistent with our strategic plan. Five years is fair with infrastructure they are putting in. Commissioner Ory commented that expansion to South facility they are putting in infrastructure. They can use it for enough years. Commissioner Young said it allows for if we decide to terminate it will reimburse some of their costs. Vice President Heide felt that a couple of things that it seemed one sided. They want payment upon presentation of an invoice and they have 90 days to pay us. As a community partner and where the funds go we don't want to get into invoicing. The main goal is to get the money to the people who need it. Commissioner Todd asked if there were there any other significant changes. Katie said there was just some clarification of things. Long range planning changes to Post event committee. Commissioner Young asked if we have any concerns with providing security and costs. RM it is really the city that does that. All costs that we incur, they pay for. Executive director McGury mentioned that this agreement will be brought to you at the March meeting.

**2. Playground Renovation Projects**

Director Shutes said that there are four playgrounds at the end of their lifecycles. They will be the ones that will be renovated. Those playgrounds are Willowgate Square, Columbia Commons, West Greens and White Eagle. Director Shutes said that we hold a public open house so that the residents get an opportunity to select their equipment. The first open house held a couple of months ago talked about all four and gave their concepts. The second open house allows the residents to choose their equipment. The goal is to have them all done before the March regular meeting. They are all moving forward. Commissioner Ory asked if each one will have an opportunity for the neighbors to have open participation Is it possible for these to be held at the neighborhood sites? We may get more participation. We may get better attendance. Commissioner Schaffner has walked around these parks. West Greens the neighbors are totally in favor. Columbia Commons also in favor and he spoke to the HOA president. The Willowgate Square park seems like it is hardly used. Commissioner Schaffner said that the meeting was great, well organized and well attended. How many kids in that neighborhood between 2 and 12? Thinking about the future. Do we know what parks we are going to do in 2011? Is there any reason we can't accelerate this process and meet with them in the park late summer early fall? Director Shutes said in regard to the meeting process and the reason to not have it in the summer we don't know what the board is going to approve for the capital budget. We are still completing

2010 projects. When we post the banners we give phone numbers and we are more than happy to walk the site with them if they are unable to attend the meeting. Director Shutes said there is a methodology as to where we have the playgrounds. When we had meeting in November we had residents that are excited about the park being built. Vice President Heide asked if the criteria is the age of the equipment. Director Shutes said it is based on life cycle and linked to park inspection program with Kevin's group. Commissioner Todd said I think that since we are using our OSRMP it is the right way to go. Neighborhoods change and they shift in and out. I think that the criterion is good and well thought out. Having the meeting close to the time of construction is good because people want to have a meeting and then see something happen. If nothing happens because things change that would send a negative message. President Reilly said it would set expectations that we can't follow through on.

### **3. Centennial Beach Improvements Update**

Director Shutes updated the board on the improvements. This goes back to 2008 when we developed the review team. We are getting close to the bidding process. We wanted to give the board one more opportunity to discuss the plans. The plans are mostly the same, but we have made some minor changes according to your comments. A couple of updates. The copper roof has been removed because of cost. There is a synthetic roof. The access drive has been changed. Based on cost, the separate training has been taken out. Questions about access drive. The existing ADA parking stalls requires them to cross the drive area. The new access drive will get them straight to the entrance. The new signage will help our patrons. The county has approved the storm water permit and the city approved a variance. They have both approved the endorsed changes to allow us to make the changes. The concession area will also serve patrons at the Riverwalk, skate park as well as patrons inside the beach. Commissioner Schaffner said it was a nice touch on concession. Commissioner Todd brought up flow of traffic and she is happy with the changes. Nice job on that. Director Shutes said we will have better understanding of cost when we have bid openings. In this case we can get project under contract and it will not start until after 2010 season. Commissioner Ory still doesn't understand the gray area in traffic flow. The one to the west is that entrance only. Director Shutes said the lane to the left is entrance. Is there a provision to drop off? If they drop off do they have to go back to the street to park? We have been discussing this traffic pattern for 6 years. We have turned this over to consultants. It is very difficult because of location of bath house and parking lot and we can't go any further south. This has been endorsed by traffic consultants and engineers. Commissioner Schaffner asked when the project is scheduled for completion. Director Shutes said it is scheduled to be completed by 2011 beach season. Commissioner Schaffner asked about the main entrance on north side. You ruled out the entrance to the west as main entrance. Why was that ruled out? Director Wilson said it was ruled out because it would force all traffic all through the parking lot. The lift is not attached to the bath house. The concession building is up on the hill. The lift will help get up to the concession. They can take existing park way and also the lift to access concessions.

### **4. 79<sup>th</sup> Street Trail Connection Project**

President Reilly opened the discussion with at last month's workshop we discussed and took head count. The majority were in favor of continuing discussion. Lisle has said

they are willing. The city is willing to participate \$13,750 and they have approved it. It is ¼ share based on a grant. NPD, City Forest Preserve, Lisle township. Open up to our share. Commission Ory will support ¼ upon receipt of grant. Commissioner Young will support with a fixed cap. Commissioner Hart went out there and it absolutely makes sense

**YES – \$13,750 as our contribution and would come back for official motion**

Commissioner Schaffner, Commissioner Ory (Intergovernmental Cooperation, share same concern outside), Commissioner Hart (has to be capped), Commissioner Young, Vice President Heide, President Reilly (clearly outside our service area, unique opportunity for good intergovernmental relations)

**NO**

Commissioner Todd (outside of the district and it is not part of the trail plan. You have a county forest preserve that should deal with this type of issue)

### **5. Strategic Plan and OSRMP**

President Reilly said that our Strategic Plan identified outside funding to create sources. Investigating foundation. Jim Healy has come to address us and to tell us about foundations. Commissioner Ory would like the park district to maximize use of alternative revenue. A parks foundation is a way for the park board to capture funds that would not normally come to it. You are not going to get donations unless you have a 501c3 unless it has been blessed by the entity that you are going to be working with. Jim Healy would be more than happy to help create the foundation. There is a nonvoting seat in the 501c3 held by a commissioner. There are dollars out there that you will never capture unless you do something like this. It won't compete with the Riverwalk. People will contribute for specific items. Commissioner Young asked if a park foundation is set up then different committees will be set up to raise funds for different projects. It is internal by the foundation. President Reilly asked that once the foundation is set up it is totally self sustaining, but it has a representative from the district. Commissioner Hart asked how long is it taking for a 501c3's. Mr. Healy said it would be a few months. President Reilly asked what kind of expense would be incurred. Mr. Healy said he would do it pro bono. Commissioner Todd said that the park district would stay completely separate. Mr. Healy said you would want to have a tie between the two. Commissioner Todd asked why not have foundations for specific groups. Mr. Healy said why not just have one so that you don't have to create one for every project. Commissioner Todd said that every time a park foundation is brought up they feel that the Riverwalk will be competing for funds. Commissioner Young said the mission could be for projects outside of the scope of the Riverwalk and Carillon. Commissioner Ory said I think the Riverwalk is off limit for memorial trees. The other parallel will be WDSRA has a great foundation. People don't think they are taking dollars away from other sources. It has taken a number of years for them to grow that foundation. Mr. Healy said a foundation would want to be positioned to when the economy turns around. What is our role – looking to work together on things? As if someone was to write a check. Commissioner Todd asked if we think this is a good idea. Where does the board come from and articles of incorporation. Where do you get the board members? Individual board members can get involved in that process; you can't have control of it. Attorney Rock said in regard in ability to take income tax deduction can do if they give directly to the park district. It is not common knowledge

that you can. In addition to the donor idea, depending on kind of activities that they get involved in. They won't give them to local governments. Commissioner Schaffner I totally support this. What would you be looking for from the board? Mr. Healey said that these discussions are good and then we can go forward. Executive Director McGury asked if we need to take this to board meeting for formal action. We don't have anything to accept if we are looking to form a foundation. Mr. Healy said a formal resolution blessing we allow the foundation to use the name of the NPD from the foundation. Attorney support concept. Should do this at meeting with action item. Have conversation with Riverwalk /Carillon foundation to make sure they understand why we would want to go forward. President Reilly has asked Commissioner Ory to head up initiative. Executive Director McGury would like points of clarification for when people are out in the community discussing the Foundation. Commissioner Schaffner said that we can look at this as a conduit to help us accomplish things. We can support it if someone else wants to do it. The park district cannot create the foundation.

Jan 6<sup>th</sup> Strategic Plan Committee discussion. Some of the objectives and how they relate to the OSRMP. The Park District will create list of accomplishments realizing that many people were part of this update. Director Shutes said that it may make sense to create new OSRMP. It is one of the most active development times of the NPD. Seager Park, Centennial Beach, Nike Park three building or facilities. Construction will start in 2010 and span into 2011. Another project on the horizon is the Barn/Central Maintenance Facility. We are finishing up a chapter that we started a while ago. Director Shutes is recommending that we finish what we started the right way before we move forward. He would like to push the creation of the new OSRMP to 2011 instead of trying to do something this year. Commissioner Ory want to know what is broke about the the existing OSRMP. Page 31 has had the list of needs along the way and we have never prioritized and costed them. He feels that there are still a lot of things from the original plan that are still not answered. President Reilly talked about Executive Director McGury's goals for 2010 identify any to synchronize them. We should not develop new and use this year to bring these things to closure and then reevaluate for next year. We can spend more time with the board to define the scope and then we can figure out how to get it done. Commissioner Todd asked what the typical life cycle of the OSRMP? Director Shutes said that it is usually every 5 years. Commissioner Todd said that the current one was completed before most of the commissioners came on board. Commissioner Todd also feels that we may not need a new one. This should still be ok. The span of current one is 10 years. It coincides with the 10 year capital plan. Mary Gardocki said that with census in 2010 we would have better demographics. Commissioner Schaffner commented that when you look at facilities on page 31 the question is asked if we have enough land to put what we need. I don't see how we can do that we existing resources. If you want to update it, can we do it in house? Director Shutes said that some would be done in-house, but we would have to use some consulting resources. We can do it 50/50. How much did we spend? All the recommendations are found throughout the plan with land that we already own. Everyone is identified within the plan. President Reilly asked when was current plan approved. July 2008, we call it the 2007 plan but approved in 2008. Commissioner Young asked about the changes due to population and Director Shutes said that in

change in mission. Is it a new plan or a hybrid approach? To change before the census comes out it would seem you would have to do it again. Commissioner Ory said that there is little or no recognition for private enterprise or partnerships.

**6. April 22<sup>nd</sup> Workshop date change due to Earth Day Dinner**

The March workshop needed to be changed also due to a scheduling conflict. It will move from Thursday, March 25 to Monday, March 22<sup>nd</sup>. The Thursday, April 22<sup>nd</sup> workshop needed to be rescheduled due to the Earth day Dinner and will be moved to Monday April 19<sup>th</sup>

**V. Executive Session**

**Commissioner Schaffner moved to adjourn to Executive Session at 7:52 p.m. to discuss Land Acquisition under Section 2(c)(5) of the Open Meetings Act and Personnel under Section 2(c)(1) of the Open Meetings Act. Second by Commissioner Ory**

**Roll Call Vote on Motion:**

Yes: Schaffner, Ory, Hart, Todd, Young, Heide, Reilly

No: None

Absent: None

(Motion Declared Carried)

**VI. Reconvene Open Meeting**

**VII. Roll Call**

President Mike Reilly

Vice-President Gerry Heide

Commissioner Suzanne Hart

Commissioner Ronald Ory

Commissioner Andrew Schaffner

Commissioner Marie Todd

Commissioner Kirsten Young

James Rock, Attorney

**VIII. Action (if any) taken in Executive Session**

**IX. Adjournment**

**Action and Motion Requested:**

**At 8:52 p.m. Commissioner Schaffner moved to adjourn the February 25, 2010 Special Meeting. Second by Commissioner Todd.**

**Voice Vote on Motion:**

Yes: Schaffner, Todd, Hart, Ory, Heide, Reilly

No: None

Absent: None

(Motion Declared Carried)

Respectfully submitted,  
Jacki Stern, Board Secretary