



**Minutes of a Regular Meeting of the
Naperville Park District Board of Commissioners
DuPage and Will Counties
Held on 14th day of January, 2010
400 South Eagle Street – City Council Chambers
Naperville, IL 60540**

I. Call to Order

The Regular Meeting of the Naperville Park District Board of Commissioners was called to order at 7:00 p.m. by President Reilly.

II. Pledge of Allegiance

President Reilly led those assembled in the Pledge of Allegiance.

III. Roll Call

Present:

President Mike Reilly
Vice President Gerry Heide
Commissioner Suzanne Hart
Commissioner Ronald Ory
Commissioner Andrew Schaffner
Commissioner Marie Todd
Commissioner Kirsten Young

Absent:

None

Other:

Executive Staff:

Kevin Finnegan, Parks Director
Sameera Luthman, Marketing and Communications Director
Ray McGury, Executive Director
Mindy Munn, Business Services Director
Ed Provow, Golf Services Director
Eric Shutes, Planning Director
Brad Wilson, Recreation Director

Staff:

Sue Omanson, Community Development Project Manager
Mary Gardocki, Planner
Mike Harrington, Park Police Lieutenant
Derke Price, Attorney
Katie Sepe, HR Manager
Jacki Stern, Board Secretary

Eric Anderson, BMO Capital Markets
Andrea Hoyt, DuPage County Forest

IV. Agenda Additions and Deletions

Commissioner Schaffner asked that new business Item D be deleted and move new business item A to after Treasurer's Report. Board consensus.

V. Introductions and Recognitions

- A. Awards and Recognitions-None
- B. Employee Recognitions-None

VI. Matters from the Public

The Board will now receive public comment for up to three minutes per speaker on non-agenda topics. The Board will allow public comment on agenda topics prior to Board discussion for up to three minutes.

Julie Lichter – 1008 Belaire Ct, Naperville

Ms. Lichter came before the board to speak about Ribfest. We could not do what we do without the support of the Naperville Park District. We need to make some significant changes and would like to have a 10 year contract to recover the costs of these improvements. We have had a 3 year contract in the past and would like that to move to a 10 year contract

VII. Updates and Reports

- A. Millennium Carillon Foundation Update – Gerry Heide
 - Vice President Heide said that after a two month hiatus they are back to monthly meetings. The Foundation decided to forgo an audit this year because a cost benefit analysis said to wait until we have more information. The Foundation is using social media to get their message out. We had 500 attendees for New Years Eve performances. Donor plaques will be installed on the Riverwalk.
- B. Riverwalk Update –Marie Todd
 - The Jefferson St bridge project will start in mid Feb. Will be closed at the bridge and the RW will be closed as well. Eagle to Dandelion Fountain will begin soon.
- C. Finance Committee Update - Marie Todd/Suzanne Hart
 - No Update
- D. Legislative Committee Update – Suzanne Hart/Ron Ory
 - 2 weeks on Jan 28th IAPD Conf in Chicago to go and network and lunch with fellow legislators
- E. Parks and Recreation Committee Update– Kirsten Young/Mike Reilly
 - KY-no update and we are meeting tomorrow
- F. Strategic Planning Committee Update– Ron Ory/Gerry Heide
 - GH-officially adopted and established time lines and we will discuss timing at a workshop. We are considering making committee permanent to watch progress

- G. Golf Committee – Marie Todd/Mike Reilly
- We will be meeting next Tuesday.
- H. Board President Update – Mike Reilly
- At last month’s meeting the board formally adopted our strategic plan, completing the work of over forty people in and outside of the park district which began last summer. This plan will provide high level direction for the board and park district staff for the next five years. In the near term it serves other important functions.
 - First, it provides important base information upon which to build our budgets. For that reason, we delayed finalizing the 2010 budget until the strategic plan was finalized. We didn’t want to put the cart before the horse. Mindy Munn has been doing extensive preparation work on the budget and we had our first budget workshop last Wednesday. Normally, we start our workshop meetings at 7:00 PM but this one started at 5:00 to allow plenty of time. We made good progress and we’ll meet again later this month – another early start time – to continue the work so that we have a well thought out budget completed on schedule.
 - The second thing the strategic plan does is to assist the board to develop annual performance goals for the executive director. In fact, the bulk of Ray’s 2010 goals are specifically tied to goals and objectives in the strategic plan. This synergy should produce tangible benefits for our residents.
 - Finally, the strategic plan lets the taxpayers and residents of Naperville know where we’re headed. It will help us be more proactive than reactive. While there may be changes to the plan over time, hopefully they will be adjustments rather than significant changes in direction. As always, public input is helpful.
- I. Executive Director Update – Ray McGury
- NPD debt profile reviewed by Moody’s and renewed to Aaa. It reflects our current financial situation. One of three park districts in Illinois along with Highland Park and Northbrook. Executive Director McGury would like to extend congratulations to the board and Director Munn for keeping us on task.
 - Brooks links membership currently selling for 2010 for individuals and families. Unlimited golf at both courses along with other specials.

VIII. Approval of Treasurer’s Report

Action and Motion Requested:

Commissioner Schaffner moved to approve the November 2009 Treasurer’s Report. Second by Commissioner Todd.

Roll Call Vote on Motion:

YES: Schaffner, Todd, Hart, Ory, Young, Heide, Reilly

NO: None

ABSENT: None

(Motion Declared Carried)

IX. Consent Agenda (Requires Board Approval by Statute)

Action and Motion Requested:

Commissioner Schaffner moved to approve Consent Agenda Items A through H as presented. Second by Commissioner Ory.

- A. Approval of disbursements for the month of December 2009 in the amount of \$2,162,840.34.
- B. Approval of 2009 disbursements made through the Bank of America Purchasing Card Program in the amount of \$434,515.37.
- C. Approval of customer refunds for the month of December 2009 in the amount of \$1,443.07.
- D. Award the contract and waive the bid bond requirement for the 2010 program Guide Delivery to Door to Door Direct in the amount of \$36,720.
- E. Approval of Resolution No. 10-01 authorizing a farm lease with Larry Brossman to farm Southwest Community Park for the 2010 growing season.
- F. Approve the appointment of the following Naperville Park District staff as Freedom of Information Act (FOIA) officers; Debbie Kretzmann, Diane Shomper, Katie Sepe, Jacki Stern, and Jennifer Herrmann.
- G. Approve the appointment of the following Naperville Park District staff as Open Meetings Act Officers; Ray McGury, Jacki Stern, Sameera Luthman, Sue Omanson, Ed Provow, Brad Wilson, Kevin Finnegan, Eric Shutes, and Mindy Munn.
- H. Approval of Minutes: Special Meetings November 12, 2009 and December 10, 2009.

Commissioner Schaffner asked to pull item E. The amended motion reads as follows:

Commissioner Schaffner moved to accept Consent Agenda Items A through D and F through H as presented. Second by Commissioner Ory

Voice Vote on Motion:

YES: Schaffner, Ory, Hart, Todd, Young, Heide, Reilly

NO: None

ABSENT: None

(Motion Declared Carried)

Commissioner Schaffner moved to approve Resolution 10-01

authorizing a farm lease with Larry Brossman to farm Southwest Community Park for the 2010 growing season. Second by Commissioner Todd.

Commissioner Schaffner asked how much we will get for the lease. Director Shutes said \$2,145.00 for 33 acres. Commissioner Schaffner wanted to know if we asked for a greater amount. Director Shutes said that we have raised it from \$44 per acre to \$65 per acre. Director Shutes said that \$65 per acre is a good and fair price.

Roll Call Vote on Motion:

YES: Todd, Hart, Ory, Young, Heide, Reilly

NO: Schaffner

ABSENT: None

(Motion Declared Carried)

X. Unfinished Business

XI. New Business

A. 79th Street Trail Presentation – Forest Preserve District of DuPage County

Andrea Hoyt, Director of Planning from the Forest Preserve District of DuPage County made a presentation to the board. City of Naperville's residents have been requesting a multipurpose trail in this location for quite a while. It is outside city limits of Naperville and outside the park district boundaries, but it would tag on to one of our existing trails.

Safety on 79th Street (SOS Committee) would like to access the Forest preserve entrances and enjoy the paths. 79th street is a busy thoroughfare. That is only main entrance for the Forest Preserve and people have had to content with a lot of traffic on 79th Street in regard to the entrance to the Forest Preserve.

Commissioner Schultz from the Forest Preserve District of DuPage County made a few comments as well.

Gerry Cassioppi – 1829 Arabian

Mr. Cassioppi spoke on behalf of Safety On 79th Street (SOS) Committee in favor of the 79th Street Trail.

Gary Kovener – 1651 Friar

Mr. Kovener also spoke in support of the extension of the bike trail.

B. General Obligation Limited Tax Park Refunding bonds, Series 2010A.

Action and Motion Requested:

Commissioner Schaffner moved to approve Ordinance #702 – Issuance of General Obligation Limited Tax Park Bonds, Series 2010A, for the

purpose of funding capital projects. Second by Commissioner Ory.

Eric Anderson from BMO Capital Markets made a presentation to the park board in regard to the Limited Park Bonds, Series 2010A and the Refunding of Limited Park Bonds, 2010B. Executive Director McGury confirmed that the Park District's bond rating has stayed at Aaa. This is not only for this issue but all existing debt as well.

Commissioner Ory asked what the intended purposes of the proceeds are. Director Munn said that we have not included the proceeds in the 2010 budget as we were waiting for the final numbers. The interest expense will be reduced. It is actually a reimbursement back to the Park District.

Commissioner Schaffner wanted to know if we were going to line up our capital dollars with capital projects. Director Munn said that proceeds will line up with capital. The savings is a reduction on the expense side.

Commissioner Schaffner asked about the Underwriter's Discount and Mr. Anderson said that this is the fee for the work that BMO Capital markets has done on behalf of the district.

Roll Call Vote on Motion:

YES: Ory, Hart, Todd, Young, Heide, Reilly

NO: Schaffner

ABSENT: None

(Motion Declared Carried)

C. General Obligation Limited Tax Park Refunding Bonds, Series 2010B.

Action and Motion Requested:

Commissioner Schaffner moved to approve Ordinance #703 – Issuance of General Obligation Limited Tax Park Refunding Bonds, Series 2010B, for the purpose of refunding the Limited Park Bonds, Series 2001.

Second by Commissioner Ory.

Roll Call Vote on Motion:

YES: Ory, Hart, Todd, Young, Heide, Reilly

NO: Schaffner

ABSENT: None

(Motion Declared Carried)

- XII.** D. Ordinance #700: Declaring Necessity of Use and Authorizing the Execution of an Intergovernmental Agreement with the County of DuPage for the Transfer of Properties for the Benefit of Nike Park

Action and Motion Requested:

Move to approve Ordinance #700: Declaring Necessity of Use and Authorizing the Execution of an Intergovernmental Agreement with the County of DuPage for the Transfer of Properties for the benefit of Nike Park.

Tabled to future meeting.

Future Meetings

- A. *Special Meeting* of the Board of Park Commissioners, **January 27, 2010**, 6:00 p.m. Naperville Park District Administration Building, Board Room, 320 W. Jackson Ave.
- B. *Regular Meeting* of the Board of Park Commissioners, **February 11, 2010** – 7:00 p.m., Naperville Municipal Center, Council Chambers, 400 South Eagle Street, Naperville
- C. *Special Meeting* of the Board of Park Commissioners, **February 25, 2010** – 6:00 p.m., Naperville Park District Administration Building, Board Room, 320 W. Jackson, Naperville

XIII. Executive Session

At 7:53 p.m. Commissioner Schaffner moved to adjourn to Executive Session to discuss *Land Acquisition* under Section 2(c)(5) of the Open Meetings Act; and *Personnel* under Section 2(c)(1) of the Open Meetings Act; and *Settlement of Claims* under Section 2(c)12 of the Open Meetings Act. Second by Vice President Heide.

Roll Call Vote on Motion:

YES: Schaffner, Heide, Hart, Ory, Todd, Young, Heide, Reilly

NO: None

ABSENT: None

(Motion Declared Carried)

XIV. Reconvene Open Meeting

XV. Call to Order Time:

President Reilly called the meeting to order at 9:20 p.m.

XVI. Roll Call

President Mike Reilly

Vice President Gerry Heide

Commissioner Suzanne Hart

Commissioner Ronald Ory

Commissioner Andrew Schaffner

Commissioner Marie Todd

Commissioner Kirsten Young

Derke Price, Attorney

XVII. Action (if any) Taken in Executive Session

XVIII. Adjournment Time:

Action and Motion Requested:

At 9:20 p.m. Commissioner Schaffner moved to adjourn the January 14, 2010 Regular Meeting. Second by Commissioner Young.

Voice Vote on Motion:

YES: Schaffner, Young, Hart, Ory, Todd, Heide, Reilly

NO: None

ABSENT: None

(Motion Declared Carried)

2/16/2010