Minutes of a Special Meeting of the
Naperville Park District Board of Commissioners
DuPage and Will Counties
Held on 4th day of October, 2010
320 W. Jackson Ave. – Board Room
Naperville, IL 60540

I. Call to Order
The Special Meeting of the Naperville Park District Board of Commissioners was called to order at 6:00 p.m. by President Reilly.

II. Roll Call
Present:
President Mike Reilly
Vice President Gerry Heide
Commissioner Ronald Ory
Commissioner Andrew Schaffner
Commissioner Marie Todd
Commissioner Kirsten Young

Absent:
Commissioner Suzanne Hart

Other:
Executive Staff:
Kevin Finnegan, Parks Director
Sameera Luthman, Marketing and Communications Director
Ray McGury, Executive Director
Eric Shutes, Planning Director
Brad Wilson, Recreation Director

Staff:
Sue Omanson, Community Development Project Manager
Derke Price, Attorney
Jacki Stern, Board Secretary
Jeremy Link, Interim Treasurer
Mike Piszynski, Planning
Aileen McEldowney, Planning
Katie Sepe, HR Manager
Rob Wysocki, IT Manager
Justin Kmitch, Daily Herald

III. Matters from the Public
No one has signed up to speak
IV. New Business  
A. 2011 Dental Insurance Coverage  
Action and Motion Requested:  
Commissioner Schaffner moved to approve the Dearborn national PPO as the dental insurance plan offering for 2011. Second by Commissioner Todd.

Roll Call Vote on Motion:  
YES: Schaffner, Todd, Ory, Young, Heide, Reilly  
NO: None  
ABSENT: Hart  
(Motion Declared Carried)

B. 2011 Vision Insurance Renewal with VSP  
Action and Motion Requested:  
Commissioner Schaffner moved to approve Vision Service Plan (VSP) as the vision insurance plan offering for the 2011 calendar year. Second by Commissioner Todd.

Commissioner Ory asked about the health insurance. Manager Sepe said that we are still part of PDRMA we continue to be a member of the risk pool. The member contributions are going up an average of 9%. We seem to have gotten a break on dental/vision. Humana has come back with 34%.

Roll Call Vote on Motion:  
YES: Schaffner, Todd, Ory, Young, Heide, Reilly  
NO: None  
ABSENT: Hart  
(Motion Declared Carried)

C. Declaration of Surplus Property, Ordinance #733  
Action and Motion Requested:  
Commissioner Schaffner moved to approve Ordinance #733 declaring the property as outlined in the attached Exhibit “A” as surplus equipment for sale, donation, or disposal/recycle. Second by Commissioner Todd.

The commissioners wanted to make sure that the hard drives would be disposed of properly. Manager Wysocki assured that they would be handled correctly.

Roll Call Vote on Motion:  
YES: Schaffner Todd, Ory, Young, Heide, Reilly  
NO: None  
ABSENT: Hart  
(Motion Declared Carried)
E. Discussion Items

1. Millennium Carillon Tri Party Agreement
This is a renewal with The City of Naperville and The Foundation. It was passed in 2008 and beginning last year we began a cycle of 3 one year renewal terms with minor updates/revisions to terms. For us it has not changed. The city will reimburse for costs to maintain the visitor center and the tower. It will also go to city council and the foundation for approval.

2. Players Indoor Sports Center Facility Rental Agreements
We are going to include on the next agenda the facility rental agreements for the indoor field use for youth soccer leagues. It results in payments of over $20,000 and they are based on participation and the number of teams. It will cover fall, winter, and spring sessions.

3. Knoch Knolls Nature Center
On October 1st of this year we were informed of the PARC grant. It is for building construction and development. The Knoch Knolls Nature Center is the best project for this grant. We were able to get quite a bit done to get this grant moving in just under 3 weeks. We are working with the schools and the Conservation Foundation. We want to take advantage of this opportunity instead of sitting idle. We think that we have a very strong submittal. One of the assets that the conservation foundation does not have is a pond and would be a great asset to have. Director Wilson said that the classroom space would add 2 classrooms for youth and environmental classes. There would be an exhibit area with open public area with nature exhibits and an outdoor class area and then we would use the park as well. The proposed square footage is 4100. We need to reach out to the public and we can link this to our 2011 Open House and we will have these plans there. We will gather feedback and share it with you in the weekly packet. As part of the grant package we will have a resolution on Nov 16th to move forward. The commissioners made the following comments:

- Commissioner Todd said that the Parks & Rec Committee does believe we should take advantage of this grant. Attorney Price said that the money is actually there.
- Manager Omanson poke with grant administrator at IDNR and we are really on target with this building.
- Vice President Heide asked if it will it take over the wigwam. Director Shutes said that we would leave the wigwam in place.
- Commissioner Ory said that Bolingbrook has a lead certified building with similar usage. Would that be a consideration for our design? Director Shutes said that yes it is a goal of ours to have it be a lead certified building.
- Commissioner Ory said that in order to make good business decisions in a short period of time we should put a Performa together. I hate to build and not be able to staff it. Would Bolingbrook share some real numbers with us? Their building is slightly larger than ours and we
would look at some other municipalities.

- Commissioner Schaffner asked how this flows into our strategic plan. Director Shutes said that it enhances our programming and environmental stewardship.
- Vice President Heide is looking for clarification on parking and turnabout.
- Commissioner Young asked how it would fit into the larger picture. If we are successful then we can start design in 2011 and then it would be a 2012 project.
- Commissioner Schaffner asked if we are committed to build if we receive the grant. Director Shutes said that if we don’t do it, then there could be some sanctions to us for future grants.
- Commissioner Ory asked about the content of the grant submittal. It is a collection of materials and they know that it is a tight time lines.
- Commissioner Todd said that this is an opportunity for a Nature Centers and this is in the OSRMP. This is a strain on staff and we should be doing everything we can to go forward.
- Commissioner Ory said that he doesn’t think that we are denying that it is in there. He would like to looking at how this ties into the rest of the elements and how does it jump to higher priority. We have to marry it up with community needs.

4. Lake Staffeldt
Our family made a contribution to Naperville and that would be a way to keep that alive.
President Reilly said that the Parks & Recreation Committee met and discussed it and now it is before the board for further consideration. The Park & Recreation Committee thought it was an appropriate use of our policy. It would take 60 days to make a motion and then approval. Commissioner Ory said that if the park district were to need to use the land for something else and then the lake went away it would not be our responsibility to replace it.

Motion:
Commissioner Schaffner made a motion: In accordance with the policy to name park property to name the pond at DuPage River Park, Lake Staffeldt and to commence the 60 consideration period with final determination at the January 13, 2011 Regular Meeting. Second by Commissioner Ory.

Roll Call Vote on Motion:
YES: Schaffner, Ory, Todd, Young, Heide, Reilly
NO: None
ABSENT: Hart
(Motion Declared Carried)
5. Nike Sports Complex Expansion Project
Director Shutes wanted to provide an update on project. It is currently over 50% complete. The Park Support building is under roof. Commissioner Schaffner is surprised at how much progress is being made. The projected completion is still set for July, 2011. Construction will take a break for the winter.

6. Intergovernmental Agreement for School District 203 Athletic Camps
Director Wilson wanted to make board aware at a future meeting we will bring the agreement for Naperville North and Naperville Central High school camps. They were looking at bringing them in house but, they decided to keep them with the Park District through 2011. We did want to put into place an agreement with a time frame so we know when they will take them into their own hands. Attorney Price is working on the agreement.

7. Concessions-
Director Wilson wanted to update the board on concessions. The Park District has issued an RFP. We had eight vendors interested and we received three proposals. We feel that we should move forward to bring it in house and operate in that capacity. We will bring this to the board in the future. The Park & Recreation Committee agreed that it does make a lot more sense to bring it in house. A large service between all our sports facilities. We will start small and then somebody may need to be brought in to focus on this area of the operation. We would still contract out for our sports facilities.

8. Paperless board packets
This project will take further investigation and we will have to put a place holder in the budget for it. Commissioners Ory, Schaffner, Todd, Young, Heide and Reilly feel that we should proceed in our investigation.

V. Executive Session
Action and Motion Requested:
Commissioner Schaffner at 7:25 pm moved to adjourn to Executive Session to discuss Pending Litigation under Section 2(c)(11) of the Open Meetings Act; Land Acquisition under Section 2(c)(5) of the Open Meetings Act; and Personnel under Section 2(c)(1) of the Open Meetings Act. Second by Commissioner Ory.

Roll Call Vote on Motion:
YES: Schaffner, Ory, Todd, Young, Heide, Reilly
NO: None
ABSENT: Hart
(Motion Declared Carried)
VI. **Adjournment:**

At 8:25 p.m. Commissioner Schaffner moved to adjourn the November 4, 2010 Special Meeting. Second by Commissioner Ory.

**Voice Vote on Motion:**

YES: Schaffner, Ory, Todd, Young, Heide, Reilly

NO: None

ABSENT: Hart

(Motion Declared Carried)