



**Minutes of a Regular Meeting of the
Naperville Park District Board of Commissioners
DuPage and Will Counties
Held on 10th day of September, 2009
400 South Eagle Street – City Council Chambers
Naperville, IL 60540**

I. Call to Order

The Regular Meeting of the Naperville Park District Board of Commissioners was called to order at 7:00 p.m. by President Reilly.

II. Pledge of Allegiance

President Reilly led those assembled in the Pledge of Allegiance.

III. Roll Call

Present:

President Mike Reilly
Vice-President Gerry Heide
Commissioner Suzanne Hart
Commissioner Andrew Schaffner
Commissioner Marie Todd
Commissioner Kirsten Young

Absent:

Commissioner Ron Ory

Executive Staff:

Sameera Luthman, Director of Marketing and Communications
Ray McGury, Executive Director
Mindy Munn, Business Services Director
Eric Shutes, Planning Director
Brad Wilson, Recreation Director

Staff:

Katie Sepe, HR Manager
Jacki Stern, Board Secretary

Other:

Derke Price, Attorney – Ancel Glink
Melissa Jenco -Daily Herald
Beth Sutherland – Naperville Sun

IV. Agenda – Additions/Deletions

Fix scriveners error on page 72.

V. Introductions and Recognitions

- A. Awards and Recognitions – *There were none.*
- B. Employee Recognitions- *There were none.*

VI. Matters from the Public –

Kaz Zymantas – 1543 Joseph Lane

Mr. Zymantas spoke in regard to the fencing and berms at Frontier Park. He wanted to know their purpose. He was also concerned about the expansion at Nike Park and that there is no plan for a berm or fence there.

VII. Update and Reports

A. Millennium Carillon Foundation – Gerry Heide/Brad Wilson

- *There is going to be a donor monument and its location will need to be approved by the City Council and the Park Board. The Carillon video has been updated. The Riverwalk art fare should contribute to the Carillon tours.*

B. Riverwalk Update – Marie Todd

- *The Riverwalk Breakfast will be moved to the spring.*

C. Finance Committee Update – Suzanne Hart/Marie Todd

- *No Update – the committee will meet within the next two weeks.*

D. Legislative Committee Update – Suzanne Hart/Ron Ory

- *The park district hosted a dinner for the board of commissioners, members of the Leadership Team and Representative Senger, Representative Connelly and Senator Hultgren. There was good discussion about past bills and future wants and needs. There is a capital bill that has 150 million for park district projects. This money will most likely not be available until 2010 or 2011.*

E. Board President Update – Mike Reilly

- *A brief update on committees. The purpose of committees is to do pre-work on matters that may find their way to the board's monthly agenda and to give the commissioners a heads up when something might be coming to them in the future. Employed properly, they should be active and very productive. In addition to the Legislative and Finance Committees, we've resurrected the Recreation and Parks Committee, added a Strategic Plan Committee, and expanded the city/park district committee, which is charged with developing additional ways to work together effectively, to include School Districts 204 & 203 as they are important community partners. Effective committees should provide the commissioners additional, important input upon which to make good decisions for our residents.*
- *At our last meeting we approved the selection of Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer (commonly known as Ancel Glink) as our primary law firm. The board believes that Ancel Glink is the best firm we uncovered to represent the interests of the Naperville Park District. They have over 30 park districts as clients and, as a matter of fact, Ancel Glink authors the Illinois Park District Law Handbook, which is now in its fifth edition. Importantly, they have extensive experience in drafting intergovernmental agreements. We anticipate an effective long term relationship that will serve our residents well, and very possibly, at a lower cost.*

F. Executive Director Update – Ray McGury

- *Sameera Luthman has been promoted to Director of Marketing and Communications. Everything we do at the NPD seems to go through Sam and her department.*

- *Thank Kevin Finnegan and his staff for Last Fling. There were record crowds this year.*
- *The beach season is over and we had a great year. With all the rain and fall like weather, it was a great year. Thank you Brad and Sameera as well as your staff.*
- *This Saturday we will be participating in the Health and Safety Fair at Lincoln Jr. High.*
- *Sept 20th we will be participating in America on the Move at Knoch Knolls Park.*

VIII. Approval of Treasurer's Report

Commissioner Schaffner moved to approve the July 2009 Treasurer's Report. Second by Commissioner Todd.

Commissioner Schaffner asked if golf was on track to meet the auditor's debt service coverage ratio. Director Munn felt as though we would run a little short. Commissioner Schaffner asked if we would need to transfer money to the fund. Director Munn said that the goal is to not transfer any money. That transaction would require an amended budget and Ordinance.

Roll Call on Motion:

Yes: Schaffner, Todd, Hart, Young, Heide, Reilly

No: None

Absent: Ory

(Motion Declared Carried)

IX. Consent Agenda

Commissioner Schaffner moved to approve Consent Agenda Items A-H as presented. Second by Commissioner Young.

- A. Approval of disbursements for the month of August 2009 in the amount of \$1,382,475.75.
- B. Approval of customer refunds for the month of August 2009 in the amount of \$7,357.57.
- C. Award Irrigation Control System and Installation Bid to Aqua Designs, Inc. in the amount of \$38,898.00.
- D. Approve the Facility Rental Agreements with Midwest League Sports Inc. d.b.a. Players Indoor Sports Center for fall 2009, winter 2010, and spring 2010 Indoor Soccer Field use.
- E. Approve a change order for the architectural and engineering services contract for the Centennial Beach Improvements Project in the amount of \$55,500 to Williams Architects, Ltd.
- F. Authorize the purchase of three 2010 Ford Escape Hybrids in the amount of \$84,990.00 from Packey Webb Ford.
- G. Award the construction contract to Continental Construction Co., Inc. for the Bailey Hobson Woods Sidewalk Development project in the amount of \$31,570.
- H. Approval of Minutes: Regular Meeting of August 10, 2009 and Special Meeting of August 13, 2009 and August 20, 2009.

Commissioner Schaffner asked to pull items E, F and G.

Revised Motion: Commissioner Schaffner moved to approve Consent Agenda items A, B, C, D & H. Second by Commissioner Hart

Roll Call on Motion:

Yes: Schaffner, Hart, Todd, Young, Heide, Reilly

No: None

Absent: Ory

(Motion Declared Carried)

Commissioner Schaffner moved to approve a change order for the architectural and engineering services contract for the Centennial Beach Improvements Project in the amount of \$55,500 to Williams Architects, Ltd.

Commissioner Heide wanted to know if the progress in permitting looked promising. Director Shutes said that it will require a variance and we still have to go through the process.

Roll Call on Motion:

Yes: Schaffner, Todd, Hart, Young, Heide, Reilly

No: None

Absent: Ory

(Motion Declared Carried)

Commissioner Schaffner moved to authorize the purchase of three 2010 Ford Escape Hybrids in the amount of \$84,990 from Packey Webb Ford. Second by Commissioner Young.

Commissioner Hart asked about the process. With all the dealerships on Ogden Ave., why aren't we using one of them? Also, why hybrids? Director Finnegan said going for a hybrid is part of our push to be greener and they certainly have better fuel economy. We normally purchase off the state bid, but hybrids were not available for 2009. That is why this went out to a public bid. These five organizations were the only ones that responded. Commissioner Hart would like to know if we reached out to the community. Director Finnegan said that Naperville dealerships have not participated in the process. Commissioner Todd wanted to know why IAPD did not support the hybrids at this time. Do we need this now or can we wait until they participate. Director Finnegan said that he is very confident that the prices are competitive and these vehicles are up trade in. Vice President Heide wanted to know what the use is. Director Finnegan said that they are sedans that are due for replacement. President Reilly wanted to know if any of the bids were from Naperville. Commissioner Schaffner wanted to know if we vote this down and go to a Naperville Dealer to meet this price. Attorney Price said that you have to allow for competitive bid for over \$20,000 according to Park District law. President Reilly asked how important to replace these vehicles now. Director Finnegan said that to make sure to get the bid pricing and fulfill the capital plan for this year it is important to purchase these vehicles as planned.

Roll Call on Motion:

Yes: Schaffner, Young, Hart, Todd, Heide, Reilly

No: None

Absent: Ory

(Motion Declared Carried)

Commissioner Schaffner moved to award the construction contract to Continental Construction Co., Inc. for the Bailey Hobson Woods Sidewalk Development project in the amount of \$31,570. Second by Vice President Heide.

Commissioner Schaffner wanted to know if the Bailey Hobson Woods HOA was notified regarding this project. Director Shutes said yes and they were fine with the plans. It is a relatively simple project replacing the current path and adding a sidewalk. Long distance and will require some earth work. Commissioner Schaffner said that some of the residents had issues with drainage. Director Shutes said that with the current gravel path there are issues with erosion and now with the sidewalk those should go away. We are not looking to redirect the drainage, but this work should minimize erosion.

Roll Call on Motion:

Yes: Schaffner, Heide, Hart, Todd, Young, Reilly

No: None

Absent: Ory

(Motion Declared Carried)

X. Unfinished Business

A. Mater Plan for Central Park Site Improvements - Approval

1. **Commissioner Schaffner moved to approve the Central Park master Plan but excepting therefrom those provisions assigning responsibility for maintenance obligations and, further, making such approval contingent upon the Park District entering into an Intergovernmental Agreement with the City of Naperville providing for the maintenance of Central Park and its amenities. Second by Commissioner Todd.**
2. **A. Direct Staff and Counsel to refine the documents in light of your comments and recirculate them to the Board; or
B. Direct Staff to present these drafts (as you may or may not modify them at the meeting) to City Staff for their consideration and for negotiation.**

Attorney Price said that item 2a and 2b were part of an internal memo and was not meant to be part of the Action and Motion. There was board consensus to remove item 2 as part of the action and motion. The amended motion is for Item 1 only.

Commissioner Todd asked for clarification and Commissioner Schaffner wanted to know why the board would do this. Attorney Price said that by uncoupling the maintenance from the Central Plan the board could approve the Central Park Master Plan so the city could talk advantage of the grants being offered and the Park District would continue to work on the IGA for the maintenance. There is a risk to the Park District as we would

default to the old agreement until a new one is made. Attorney Price wanted to give the board something tangible to react to so the board could give guidance as to how to proceed. Executive Director McGury and Director Shutes met with Doug Krieger and Marcy Shatz from the City and they discussed that anything over and above the current amount would be split 50/50. That is the city's recommendation. Director McGury said that this document is a negotiating tool and a starting point. Commissioner Schaffner agrees with the draft, but would like to see a memo of understanding as we move forward. Attorney Price said that the point is to uncouple and agree to the Master Plan with further negotiating on the maintenance portion of the agreement.

Roll Call on Motion:

Yes: Todd, Hart, Young, Heide, Reilly

No: Schaffner

Absent: Ory

(Motion Declared Carried)

Commissioner Young moved to direct staff to present these drafts to City Staff for their consideration and for negotiation. Second by Commissioner Hart.

Roll Call on Motion:

Yes: Young, Hart, Schaffner, Todd, Heide, Reilly

No: None

Absent: Ory

(Motion Declared Carried)

XI. New Business

A. City/Park/School Intergovernmental Committee

Action and Motion Requested:

Commissioner Schaffner moved to approve the appointment of Commissioner's Mike Reilly and Andrew Schaffner to the City/Park/School Intergovernmental Committee. Second by Commissioner Todd.

Roll Call on Motion:

Yes: Schaffner, Hart, Todd, Young, Heide, Reilly

No: None

Absent: Ory

(Motion Declared Carried)

B. Parks and Recreation Committee Appointment

Action and Motion Requested:

Commissioner Schaffner moved to approve the appointment of Commissioner Mike Reilly to the Parks and Recreation Committee. Second by Vice President Heide.

Roll Call on Motion:

Yes: Schaffner, Heide, Hart, Todd, Young, Reilly

No: None

Absent: Ory
(Motion Declared Carried)

XII. Future Meetings

- A. *Special Meeting* of the Board of Park Commissioners, **September 15, 2009** – 6:00 to 9:00 p.m., District 203 Administration Building Meeting Rooms A, B & C, 203 W. Hillside Ave., Naperville
- B. *Special Meeting* of the Board of Park Commissioners, **September 24, 2009** – 6:00 p.m., Naperville Park District Administration Building, Board Room, 320 W. Jackson, Naperville
- C. *Regular Meeting* of the Board of Park Commissioners, **October 8, 2009** – 7:00 p.m., Naperville Municipal Center, Council Chambers, 400 South Eagle Street, Naperville
- D. *Special Meeting* of the Board of Park Commissioners, **October 22, 2009** – 6:00 p.m., Naperville Park District Administration Building, Board Room, 320 W. Jackson, Naperville

XVII. Adjournment

At 7:50 p.m. Commissioner Young moved to adjourn the September 10, 2009 Regular Meeting. Second by Commissioner Hart.

Roll Call Vote on Motion:

Yes: Young, Hart, Schaffner, Todd, Heide, Reilly

No: None

Absent: Ory

(Motion Declared Carried.)

Respectfully submitted,
Jacki Stern, Board Secretary