



**Minutes of a Regular Meeting of the  
Naperville Park District Board of Commissioners  
DuPage and Will Counties  
Held on 10th day of December, 2009  
400 South Eagle Street – City Council Chambers  
Naperville, IL 60540**

**I. Call to Order**

The Regular Meeting of the Naperville Park District Board of Commissioners was called to order at 7:05 p.m. by President Reilly.

**II. Pledge of Allegiance**

President Reilly led those assembled in the Pledge of Allegiance.

**III. Roll Call**

**Present:**

President Mike Reilly  
Vice-President Gerry Heide  
Commissioner Ronald Ory  
Commissioner Andrew Schaffner  
Commissioner Marie Todd  
Commissioner Kirsten Young

**Absent:**

Commissioner Suzanne Hart

**Executive Staff:**

Kevin Finnegan, Director of Parks  
Sameera Luthman, Director of Marketing and Communications  
Ray McGury, Executive Director  
Mindy Munn, Business Services Director  
Eric Shutes, Planning Director  
Brad Wilson, Recreation Director

**Staff:**

Brock Atwell, Program Manager  
Gary Foiles, Program Manager  
Mary Gardocki, Planner  
Carl Gorra, Park Operations Manager  
Fred Gusel, Recreation Superintendent  
Mike Harrington, Police Lieutenant  
Carl Schnibben, Police Chief  
Katie Sepe, HR Manager  
Jacki Stern, Board Secretary

**Other:**

Derke Price, Attorney – Ancel Glink  
Melissa Jenco, Daily Herald  
Hank Beckman, Naperville Sun

#### **IV. Agenda – Additions/Deletions**

#### **V. Introduction and Recognitions**

##### **A. Awards and Recognitions:**

- Mr. Sarti Krishnan of Dreamcricket.com presented Gary Foiles and the Naperville Park District with a recognition reward to thank the district for having the first park district in Illinois to support cricket.
- Tammy Kerrins, Inclusion Manager of Western DuPage Special Recreation Association presented the Naperville Park District with WDSRA's Accessibility Award.
- Tammy Kerrins then presented Program Manager Brock Atwell with the 2009 Emily Towne Memorial Inclusion Award.

##### **B. Employee Recognitions: *There were none***

#### **VI. Matters from the Public –**

##### **Rabbi Mendy Goldstein – 1624 Swallow St.**

Rabbi Goldstein spoke about the significance of the menorah and thanked the park district for allowing it to be displayed at the Riverwalk.

##### **Elaine Abrams – 1195 Hobson Mill Dr.**

Thanked the Park District for accepting the donation of the menorah and allowing it to be displayed near Santa House on the Riverwalk.

##### **Kevin Gallaher – 1111 S. Washington**

Mr. Gallaher supports the joint participation to build a recreation facility with WDSRA and Turning Pointe.

##### **Drew Glassford – 132 Elmwood Dr.**

Mr. Glassford would like the Park District to consider contributing towards a recreation facility for Turning Pointe.

##### **Mindie Loebach – 1600 McHenry Rd.**

Ms. Loebach would like the Park District to approve funds to collaborate with WDSRA and Turning Pointe Autism Foundation to build a special needs recreation center. Ms. Loebach also read the following letter from Naperville resident Kim Wolfe who was not able to attend tonight's meeting.

*Dear Naperville Park District Board,  
I am the parent of two children, one 12 and one 14, and I have resided in Naperville for several years. My 14 year old typically developing daughter has enjoyed using the Naperville Park District and their services for many years. My son, who has autism, has been for the most part, unable to use the Park District services over the years due to the limited*

*availability of appropriate space. When we have signed him up for programs through the Park District and WDSRA, we have had to travel into different communities to utilize their designated special recreation space. The long travel times were very difficult on our son and on our schedules. And although we love the WDSRA programs, these issues have limited us from utilizing them as much as we would like to.*

*I find it shocking that a community as forward thinking and accommodating as Naperville does not have designated special recreation space. I fully support WDSRA's proposed plant o partner with the Turning Pointe Autism Foundation and develop space for special recreation in Naperville. This would be a win/win for the special needs residents and families of Naperville who deserve the opportunity to have special recreation available within their community.*

*I would applaud the Naperville Park District in making this proposed partnership become a reality and giving the special needs residents of Naperville a much deserved and needed space for their recreational needs.*

*Kim Wolf*

## **VII. Update and Reports**

### **A. Millennium Carillon Foundation – Gerry Heide/Brad Wilson**

- No Report

### **B. Riverwalk Update – Mike Reilly for Marie Todd**

- Segment 2 work continues and is being put out to bid.

### **C. Finance Committee Update – Marie Todd/Suzanne Hart**

- The committee met on December 2<sup>nd</sup> and discussed the P-card policy. There will be a pilot group before it is rolled out district wide.
- The committee also discussed the refunding of the debt issue and the issuance of a new one.
- We will be sending out an RFP for financial advisory.

### **D. Legislative Committee Update – Suzanne Hart/Ron Ory**

- The committee will be meeting this week and reviewing 1<sup>st</sup> draft of legislative priorities.

### **E. Parks and Recreation Committee Update – Kirsten Young/Mike Reilly**

- The Athletic Field Use Policy has been rewritten and we are also working on the West St. IGA with District 203.

### **F. Strategic Planning Committee Update – Ron Ory/Gerry Heide**

- The final draft is schedule to be approved during this meeting.

### **G. Golf Committee Update – Marie Todd/Ed Provow**

- The committee has reviewed fees and membership.

### **H. Board President Update – Mike Reilly**

- While we have several important agenda items tonight I want to highlight two: the adoption of our five year strategic plan and adoption of our revised board policies and bylaws. If you've been following the work of the park district board in recent months you are aware that the strategic plan was developed in a very open, transparent manner. We sought the input of seventeen community partners to develop the best plan we could and we thank the forty

representatives from these community partners who contributed their time and talents. We sincerely appreciated their contributions.

- The board policies document was developed internally since it is more procedural than conceptual but it dovetails with the strategic plan in that it starts with mission and vision but then goes on to include values. Values really are the core beliefs, the DNA if you will, of the Naperville Park District. Our strategic plan has a five year life. Our values have no expiration date, though they may be updated over time. If you review this section, you'll see the following values emphasized;
  - Integrity
  - Respect
  - Safety
  - Accessibility
  - Diversity
  - Excellence
  - Accountability
  - Wellness
  - Sustainability of resources
- I want to thank all the commissioners and staff for the excellent work done at a brisk pace to bring these two important guides to a point here we can vote on their adoption tonight.
- Finally, on behalf of your board of commissioners, I want to wish everyone good health and happiness in this holiday season.

**I. Executive Director Update – Ray McGury**

- WDSRA is made up of 9 park districts. The WDSRA board voted to withdraw support. They have asked the park district for a 3 to 4 million dollar decision now. Take it or leave it. 300 square foot building with no ownership.
- Santa House is in full swing and will remain open until December 22<sup>nd</sup>.
- The preschool participated in pennies for pies and they surpassed their goals and were able to donate to Loaves and Fishes for the holidays.

**VIII. Approval of Treasurer's Report**

**Action and Motion Requested:**

**Commissioner Schaffner moved to approve the October 2009 Treasurer's Report. Second by Commissioner Todd.**

Commissioner Schaffner noticed that there is a \$900,000 surplus in the golf fund. Director Munn noted that interest expense with the debt and depreciation has not been taken out yet. Commissioner Schaffner also noted that every month except for one the park district has cut expenses. Golf does not show the same trend. Commissioner Schaffner said that he will not support using taxpayer dollars to support golf.

**Roll Call on Motion:**

Yes: Schaffner, Todd, Ory, Young, Heide, Reilly

No: None

Absent: Hart

(Motion Declared Carried)

**IX. Consent Agenda**

**Commissioner Schaffner moved to approve Consent Agenda Items A-I as presented. Second by Commissioner Todd.**

- A. Approval of disbursements for the month of November 2009 in the amount of \$2,679,679.91.
- B. Approval of customer refunds for the month of November 2009 in the amount of \$4,623.41.
- C. Authorize the purchase of a Kubota RTV1100 utility vehicle, with a Kanlan 60” sweeper and 72” folding V-Plow in the amount of \$33,462.00 from Martin Implement.
- D. Approval of the agreement for Contractual Custodial Services to Best Quality Cleaning, Inc. for an annual amount not to exceed \$30,231.00.
- E. Approval of the 2010 Pace Para Transit Local Share Agreement for the operation of Ride DuPage.
- F. Approval of the appearance and design of the proposed sign for Springbrook Crossings subdivision, as depicted in exhibit B of the attached license agreement and approve Ordinance 695: Authorizing a Grant of License for a Sign for Springbrook Crossings Subdivision.
- G. Approval of Purchasing Card Policy FN25.
- H. Approval of Ordinance 697: Authorizing a Grant of Construction Easement to Naperville Community Unit School District 203 for development of certain portions of the West Street Properties.
- I. Approval of Minutes: Regular Meeting of November 12, 2009.

Commissioner Ory asked to pull item H.

**Amended Motion:**

**Commissioner Schaffner moved to approve Consent Agenda Items A through G and Item I as presented. Second by Commissioner Todd.**

**Roll Call on Motion:**

Yes: Schaffner, Todd, Ory, Young, Heide, Reilly

No: None

Absent: Hart

(Motion Declared Carried)

**Commissioner Schaffner moved to approve Ordinance 697: Authorizing a Grant of Construction Easement to Naperville Community Unit School District 203 for development of certain portions of the West Street Properties. Second by Commissioner Todd.**

Commissioner Ory would like to know who has ownership of improvements. Is the Park District responsible for them? Attorney Price said that the lease with the city is for 88 years.

**Roll Call on Motion:**

Yes: Schaffner, Todd, Young, Heide, Reilly

No: Ory  
Absent: Hart  
(Motion Declared Carried)

## X. Unfinished Business

A. Five (5) Year Strategic Plan

**Action and Motion Requested:**

**Commissioner Schaffner moved to approve the 5 year Strategic Plan as presented. Second by Vice President Heide.**

**Roll Call on Motion:**

Yes: Schaffner, Heide, , Ory, Young, Reilly  
No: Todd  
Absent: Hart  
(Motion Declared Carried)

B. Board Policies and By-Laws

**Action and Motion Requested:**

**Commissioner Schaffner moved to approve the updated version of the Naperville Park District Board of Commissioners Board Policies and By-Laws as presented. Second by Vice President Heide.**

Commissioner Ory wanted to make sure that a copy of Annex C would be included as the board is bound by the financial policies of the NPD. Also, he would like an inventory of the financial policies.

**Roll Call on Motion:**

Yes: Schaffner, Heide, Ory, Todd, Young, Reilly  
No: None  
Absent: Hart  
(Motion Declared Carried)

## XI. New Business

A. Placement of Health Insurance and Life Insurance Benefits with PDRMA Health.

**Action and Motion Requested:**

**Commissioner Schaffner moved to approve Resolution 09-08 authorizing membership in the Park District Risk Management Agency Health Program. Second by Commissioner Todd.**

**Roll Call on Motion:**

Yes: Schaffner, Todd, Ory, Young, Heide, Reilly  
No: None  
Absent: Hart  
(Motion Declared Carried)

B. 2010 Dental Insurance Plan

**Action and Motion Requested:**

**Commissioner Schaffner moved to approve the MetLife PPO as the dental insurance plan offering for 2010. Second by Vice President Heide.**

Commissioner Ory would like to compliment Katie Sepe for her hard work.

**Roll Call on Motion:**

Yes: Schaffner, Heide, Ory, Young, Reilly

No: None

Absent: Hart

(Motion Declared Carried)

C. Vision Insurance Renewal with VSP

**Action and Motion Requested:**

**Commissioner Schaffner moved to approve Vision Service Plan (VSP) as the vision insurance plan offering for the 2010 calendar year. Second by Commissioner Todd.**

**Roll Call on Motion:**

Yes: Schaffner, Todd, Ory, Young, Heide, Reilly

No: None

Absent: Hart

(Motion Declared Carried)

**XII. Future Meetings**

- A. *Special Meeting* of the Board of Park Commissioners, **December 17, 2009** – 6:30 p.m., Naperville Park District Administration Building Board Room, 320 W. Jackson Ave., Naperville
- B. *Regular Meeting* of the Board of Park Commissioners, **January 14, 2010** – 7:00 p.m., Naperville Municipal Center, Council Chambers, 400 South Eagle Street, Naperville.
- C. *Special Meeting* of the Board of Park Commissioners, **January 28, 2010** – 6:00 p.m., Naperville Park District Administration Building Board Room, 320 W. Jackson Ave., Naperville.

**XIII. Executive Session**

**Action and Motion Requested:**

**Commissioner Schaffner moved to adjourn to Executive Session at 7:57 p.m. to discuss *Land Acquisition* under Section 2(c)(5) of the Open meetings Act; *Pending Litigation* 2(c) (11) of the Open Meetings Act and *Personnel* under Section 2(c) (1) of the Open Meetings Act. Second by Commissioner Young.**

**Roll Call on Motion:**

Yes: Schaffner, Young Ory, Todd, Heide, Reilly

No: None

Absent: Hart

(Motion Declared Carried)

**XIV. Reconvene Open Meeting**

**Commissioner Schaffner moved to arise from Executive Session at 9:56 pm and return to open meeting. Second by Commissioner Young.**

**Voice Vote on Motion:**

Yes: Schaffner, Young, Ory, Todd, Heide, Reilly

No: None

Absent: Hart

(Motion Declared Carried)

**XV. Roll Call**

President Mike Reilly

Vice President Gerry Heide

Commissioner Suzanne Hart

Commissioner Ronald Ory

Commissioner Andrew Schaffner

Commissioner Kirsten Young

Jacki Stern

Derke Price

**XVI. Action (if any) Taken in Executive Session**

**XVII. Adjournment**

**At 9:58 p.m. Commissioner Schaffner moved to adjourn the December 10, 2009 Regular Meeting. Second by Commissioner Todd.**

**Voice Vote on Motion:**

Yes: Schaffner, Todd, Ory, Young, Heide, Reilly

No: None

Absent: Hart

(Motion Declared Carried.)

Respectfully submitted,  
Jacki Stern, Board Secretary