



**Minutes of a Special Meeting of the  
Naperville Park District Board of Commissioners  
DuPage and Will Counties  
Held on 27th day of January, 2010  
Administration Building Board Room  
320 W. Jackson  
Naperville, IL 60540**

**I. Call to Order**

The Special Meeting of the Naperville Park District Board of Commissioners was called to order at 6:00 p.m. by President Reilly.

**II. Roll Call**

**Present:**

President Mike Reilly  
Vice-President Gerry Heide  
Commissioner Suzanne Hart  
Commissioner Ronald Ory  
Commissioner Andrew Schaffner  
Commissioner Marie Todd  
Commissioner Kirsten Young

**Absent:**

**Executive Staff:**

Kevin Finnegan - Parks Director  
Sameera Luthman - Marketing Director  
Ray McGury - Executive Director  
Mindy Munn - Business Services Director  
Eric Shutes - Planning Director  
Brad Wilson - Director of Recreation

**Staff:**

Michael Piszynski, Park Designer  
Jacki Stern, Board Secretary

**Other:**

Derke Price - Attorney

**III. Unfinished Business**

**IV. New Business**

A. Ordinance 696: Authorizing Execution of a Land Use Permit to the City of Naperville for Installation of Electrical Service Lines.

**Action and Motion Requested:**

**Commissioner Schaffner moved to approve Ordinance 696: Authorizing Execution of a Land Use Permit to the City of Naperville for Installation of**

## **Electrical Service Lines. Second by Commissioner Todd**

### **Roll Call Vote on Motion:**

Yes: Schaffner, Todd, Hart, Ory, Young, Heide, Reilly

No: None

Absent: None

(Motion Declared Carried)

Commissioner Heide asked if this was independent of the fees in the next item. Director Shutes said that the board approved the \$790,000 for the contract work. This will allow the city to bring in the infrastructure. It is not an easement. Considered a land use permit.

### **B. Knoch Park Sports Field Lighting Renovation Public Utilities Electric Fees**

#### **Action and Motion Requested:**

**Commissioner Schaffner moved to approve payment of FIC and IAC fees in the amount of \$169,401.48 to the city of Naperville-Public Utilities Electric for the Knoch Park Sports Field Lighting Renovation project. Second by Commissioner Ory.**

Commissioner Heide wanted to know what the IAC Fee is. Director Shutes said that it is a standard fee for the amount of service required for this project. IAC is charged to other government agencies and the city charges themselves for this fee. In 2006, we paid and the board approved the IAC fee for the South Maintenance facility. This is nothing new, part of the impact on larger city service. This fee will also come for Nike and Beach house.

Commissioner Todd wanted to know if there has been any progress going to city to get these fees changed. Executive Director McGury said that they charge these fees to themselves so it would be difficult to get them changed. Commissioner Todd said that for the city it is moving money from the left pocket to the right pocket. This is money that we have to pay out. Attorney Price said that this is the city acting as a utility and they finance differently. Thanks to Mary and Eric we have made progress on Storm water and other fees. With Nike, they have knocked off several hundred thousand in fees. We are making progress on land use fees, but not on utilities. Commissioner Ory said that we need to have a clear understanding on goods/services that we are getting.

### **Roll Call Vote on Motion:**

Yes: Schaffner, Ory, Hart, Todd, Young, Heide, Reilly

No: None

Absent: None

(Motion Declared Carried)

**C. Ordinance #700: Declaring Necessity of Use and Authorizing the Execution of an Intergovernmental Agreement with the County of DuPage for the Transfer of Properties for the Benefit of Nike Park.**

#### **Action and Motion Requested:**

**Commissioner Schaffner moved to approve Ordinance #700: Declaring Necessity of Use and Authorizing the Execution of an Intergovernmental Agreement with the County of DuPage for the transfer of Properties for the Benefit of Nike Park. Second by Vice President Heide.**

Commissioner Young wanted to know if there were any changes to the agreement. Attorney Price said that the county hired a difficult attorney to work for. The attorney advocated for her client so much that she actually made changes to our benefit. The agreement that we have is the final one that we got into the packet. Dealing with the county is actually worse than dealing with the city. We are trying to meet a number of deadlines with the county and that is why Derke asked for final wording approval. The reason that is important is due to the turn lanes on Mill Street and they need that passed in March. Asking the city to vacate a number of streets in Nike that they never have vacated. Attorney Price is trying to keep the momentum going. He said that additional time would not help in this situation.

**Roll Call Vote on Motion:**

Yes: Schaffner, Heide, Hart, Ory, Todd, Young, Reilly

No: None

Absent: None

(Motion Declared Carried)

D. Professional Services for the Wildflower Park Trail Extension.

**Action and Motion Requested:**

**Commissioner Schaffner moved to award the professional services contract for the Wildflower park trail Extension for a lump sum fee not to exceed \$27,740.00 to Bonestroo, Inc. Second by Commissioner Ory**

**Roll Call Vote on Motion:**

Yes: Schaffner, Ory, Hart, Todd, Young, Heide, Reilly

No: None

Absent: None

(Motion Declared Carried)

E. Discussion Items

1. West Street Intergovernmental Agreements

Attorney Price said that District 203 and staff have agreed on a process where we break out development and usage. All is good on the \$500,000 figure. The Park District and District 203 are seeking a variance on curbing on the parking lot. The city has piled on other things. Those are costs for district 203. We are all good on the development portion. Executive Director McGury, Attorney Price and Director's Finnegan, Shutes and Wilson are working out the practicalities. We required in the bidding a lot of original maintenance on the turf. All in school district's expense column. We are confident in the bidder on the project.

Commissioner Ory wanted to know if we are not going to have any costs in the development of fields. If it goes over the \$500,000 who pays. Director Shutes said that it will not go over. \$475,000 is the cost of the fields. They are responsible for

the entire permitting and city requirement process. District 203 is responsible for all permits. Attorney priced also mentioned that no one is asking for a stop light at this time. We would have to get together again if that becomes an issue. The city requested entry lines and pavement. City also wants utility pole, but the park district and the school do not have use for that. The north lot will be gravel so they would like curbing. If the curbing doesn't have to go in then it is a \$35,000 credit.

Usage – Director Wilson and the AD at Central met. Critical details are in 2<sup>nd</sup> exhibit. Maintenance is a big issue. Anything they damage will be their responsibility. Commissioner Ory said that it is possible that some in 204 would have umbrella agreement. Would this supersede the terminology? Director Wilson said that he took that approach with coop gyms and it has worked well. Highlights term, costs, priority. They wanted later times for usage and Director Wilson held the line.

Commissioner Todd said that these fields won't be used for gym classes. Director Wilson said that these fields are not intended for gym use. Any other would be in North Knoch Park. Those wouldn't be used by anyone during the school day doubtful they will be used, but heavy usage in the evening. Commissioner Ory wanted to know what happens at Ribfest during the fireworks. The launch pad is the garden plots. The access is closed and that is a landing area and who is responsible for clean up or maintenance? Director Wilson said that it is closed during the July 4<sup>th</sup> period. It would be one of those dates that we block out not available. Commissioner Ory wanted to know about overflow parking in that area. Ribfest responsible for staying off the turf. Separate discussion with Exchange Club. Attorney Price is going to attach a map and show areas that are not available for their use. Build that in with Ribfest agreement to protect the fields.

Executive Director McGury said all questions will be answered to the whole. We will put together a document that answers all questions and all commissioners will receive a full document of questions and answers.

Commissioner Schaffner said that the Illinois High School Lacrosse Board schedules games on Saturdays between 6 or 7 pm.

Attorney Price said that the school board will vote in two weeks, if I hear back from their attorney with anything sooner then I will pass that information on to you.

## 2. 79<sup>th</sup> Street Trail

Executive Director McGury led the discussion by reminding the board of the presentation given by DuPage County Forest Preserve. We can take commissioners out to trail. NPD staff is waiting for direction. This is a policy issue for you. Commissioner Ory wanted to know if there are resources available for this project. Commissioner Todd reminded everyone that this project is not within our park district boundaries. Commissioner Hart said that we need to take care of what our park district already has. Commissioner Todd thinks we have a lot of needs within park district and she would have a hard time justifying money paid out for our forest preserve. Executive Director McGury said that this would be a partnership with the forest preserve, county, park district and would only consider moving

forward if he had assurance that all parties would participate. If everyone goes in then we can help. We are out if not everyone is going to pitch in to the \$28,000 total. We are looking for consensus to move forward with further investigation. Tell me to call Brent Manning to ask for meeting. If consensus is no, then Executive Director will call and tell him we will take a pass. President Reilly knows that this trail is outside of our jurisdiction, but area to north and west are all Naperville residents who would be able to more safely use forest preserve other than getting in car. There is no safe way to get there without getting in your car. The forest preserve is looking to partner with other entities to make it more affordable. They would be willing to front that money over a ten year period. About \$1400 a year. The actual costs are down the road. We have to provide staff with a direction. Could we entertain or not because it is outside our boundaries. Commissioner Ory asked again if we can make the resources available. If not, then we don't need to go further. Commissioner Todd reminded everyone that something else wouldn't get done. President Reilly said those questions would come back to us and we would decide what couldn't get done. Should we continue with discussions? Yes in favor of continuing discussions; KY-YES, RO-YES, SH-YES, AS-YES, MR-YES, GH-YES, MT-NO.

Commissioner Schaffner believes that everyone who benefits are Naperville residents. It is area 7. I support it and it is a good example of partnerships. Vice President Heide said that he doesn't have a problem. Commissioner Todd said that we have a county that should take care of that. Executive Director McGury wanted to know if we stand alone are we still in negotiations. President Reilly said that other entities' being in speaks to the cost of the project. If we were to be asked to share more burdens then it is detracting from other worthy projects. Would make it a more difficult decision for the board. More road blocks will make it more. Executive Director McGury said that there are some time constraints to get this moving.

### 3. Barn & Central Maintenance Facility Review Team

Director Shutes said that the idea came up about forming review team. Similar to how we formed it for the beach in 2008. We want to get a diverse group. Press release with an E-blast. Anyone that may have 15 to 20 members excluding staff and vendor. What about the barn. Feb 11<sup>th</sup> board meeting would be a move to endorse following members of review team. Up for discussion and then if you endorse the review team would be 3 meetings February through April. 1<sup>st</sup> meeting would include a tour and the end of April would be a public open house. Sometime in May the findings will go to the board for feedback and comments. Commissioner Ory would like to add an option-if barn goes away then also add option for maintenance to go away? Go through entire process for the team. The highest mode that needs the most attention is in this area. Closest to your highest mode is the closest need. Commissioner Ory is concerned about safety. Commissioner Schaffner wanted to know if there was any way to work with cemetery and get a 99 year lease. Commissioner Ory said that they will demand that we put in a sidewalk and they should do it. Executive Director McGury said that they will take back our parking lot. It is unfortunate that the board chooses not to communicate in the best way. Mayor Pradel is meeting with the Cemetery Board

next week to bring some of our concerns to them.

Commissioner Schaffner is interested in how this will fit into providing indoor space for our residents. How does this little piece fit into big picture?

Vice President Heide reminded everyone that we have to use the strategic plan and attitude and interest survey to figure out how this fits.

4. Park Identification Sign Replacement

Mike P to give brief update on project. Every year we do replacement to replace damage. This year it will be about 6 signs. We had bid opening yesterday. Going through scope review and reference checks. We have done some in-house, but we don't have the capabilities for the larger park Id signs so they are subbed out. Vice President Heide \$60,000 in budget. Eventually we will be getting rid of signs that look like railroad ties.

Vice President Heide asked if there was any way to make those sandblasted signs more robust. Kings Park was kicked in half. Not very structurally sound.

5. Mobile Stage Intergovernmental Agreement

Director Wilson will be bringing a new IGA to you at the February 11<sup>th</sup> meeting. We outlined usage as to how use and how maintained. The copy of agreement was in weekly packet.

Commissioner Todd wanted to know if Woodridge has smaller percentage of use. Director Wilson said that so far the scheduling has worked out pretty well. We have built in priority use. If we get to a point with then we will have possession error. We tend to use this stage a little more than Woodridge. Vice President Heide was curious to know if there was a pre use and post use inspection?

6. Scrivener's Error

Ordinance Number 695 used twice and the Gift acceptance policy is being given a new number and it will be Ordinance number 704.

7. Strategic Plan Goals #3 and #9 Changes

Current goal states that we will maximize non tax revenue. We would like to Take 3b and move it up to be the goal. Add creation of a foundation

***Consensus all yes to move 3b***

Another objective is to explore and create park foundation. Explore the creation of a foundation. What is product? Benchmark report and status of research. Strategic Planning committee to take this on. Commissioner Todd wanted to know what the deliverable is. Quarterly updates on that process. Made up civilian board.

Commissioner Todd said that any foundation has to be totally separate from park district himself. Some concerns that it would compete with Riverwalk foundation and Carillon. Finite amount of public funds and it is competition. Attorney Price said that park district can give some seed money for legal services to get foundation started, but it has to stay completely separate. Beyond that the 5013c has to keep tax dollars separate. It disqualifies them We do not recommend that a commissioner be a part of the foundation. A staff member can be an ex-aficionado. Executive Director McGury said that why don't we leave foundation off and ask Jim Healy to come in and speak to the foundation idea at a future workshop.

Commissioner Todd said that a foundation does not need the blessing of the board to move forward. Commissioner Ory said that some exploration steps that can be taken ahead of time. We can do some leg work. Commissioner Young said that this does not have to be part of the strategic plan.

President Reilly said that if we don't have control over what they do and we put it in and have Ray responsible isn't the right thing. Commissioner Todd would like to keep this out of the strategic plan. Vice President Heide wanted to know how many park districts have foundations. Attorney Price said that about 2/3 of the districts that they represent have foundations. Commissioner Todd would feel out if you are viewed to be competing with Riverwalk

#9-Refine core set of programs

Refine a core set of recreational activities that play to our strength.

8. 2010 proposed Budget Adjustments

Director Munn said that Naperbrook has a loss of \$75,000. We were tasked with Naperbrook to break even. The major adjustment changing an employee from Naperbrook to Springbrook pro shop. You will see adjustment under personnel costs. Kevin made adjustment to Naperbrook maintenance budget. Adjustments were made to the capital plan and they eliminated security cameras from Naperbrook. Executive Director McGury said that personnel change was brought up in spring and wanted to wait for consultant. Any commissioners have a problem with any changes – consensus-all yes except for RO-NO AS-NO.

**V. Executive Session**

**Commissioner Schaffner moved to adjourn to Executive Session at 7:40 p.m. to discuss Personnel under Section 2(c)(1) of the Open Meetings Act. Second by Commissioner Heide.**

**Roll Call Vote on Motion:**

Yes: Schaffner, Heide, Hart, Ory, Todd, Young, Reilly

No: None

Absent: None

(Motion Declared Carried)

**VI. Reconvene Open Meeting**

**VII. Roll Call**

President Mike Reilly

Vice-President Gerry Heide

Commissioner Suzanne Hart

Commissioner Ronald Ory

Commissioner Andrew Schaffner

Commissioner Marie Todd

Commissioner Kirsten Young

**VIII. Action (if any) taken in Executive Session**

**IX. Adjournment**

**Action and Motion Requested:**

**At 8:47 p.m. Commissioner Schaffner moved to adjourn the January 27, 2010 Special Meeting. Second by Commissioner Young.**

**Voice Vote on Motion:**

Yes: Schaffner, Young, Hart, Ory, Todd, Heide, Reilly

No: None

Absent: None

(Motion Declared Carried)

Respectfully submitted,  
Jacki Stern, Board Secretary