Minutes of a Special Meeting of the
Naperville Park District Board of Commissioners
DuPage and Will Counties
Held on 22nd day of October, 2009
Alfred Rubin Riverwalk Community Center
305 W. Jackson
Naperville, IL  60540

I. Call to Order
The Special Meeting of the Naperville Park District Board of Commissioners was called to order at 6:00 p.m. by President Reilly.

II. Roll Call
Present:
President Mike Reilly
Vice-President Gerry Heide
Commissioner Suzanne Hart
Commissioner Ronald R. Ory
Commissioner Andrew Schaffner
Commissioner Marie Todd
Commissioner Kirsten Young

Absent:
Executive Staff:
Kevin Finnegan – Parks Director
Sameera Luthman –Marketing Director
Ray McGury – Executive Director
Mindy Munn – Business Services Director
Ed Provow – Director Golf Services
Eric Shutes – Planning Director
Brad Wilson – Director of Recreation

Staff:
Mary Gardocki, Planner
Sue Omanson – Community Development Project Manager
Chuck Papanos, Parks Operations Manager
Katie Sepe, HR Manager
Jacki Stern, Board Secretary

Other:
Jan Erickson, Riverwalk Commission
Derke Price, Attorney – Ancel Glink
Jim Caudill, School District 203
Stephen Collins, Wight & Company
Paul Cureton, Wight & Company
Jason Dwyer, Wight & Company
III. Unfinished Business

A. Riverwalk Development Guidelines – Rick Hitchcock/Chairman of the Riverwalk Commission

Commissioner Schaffner moved to approve the update to the Riverwalk Development Guidelines that were originally approved on May 13, 2004 by the Naperville Park Board of Commissioners. Second by Commissioner Hart.

Jan Erickson spoke on behalf of the Riverwalk Commission and said that there were originally 167 projects. The only new project listed is the bulk head way at the bridge. There are 24 items of priority over the next 22 years. This agreement will start at the Park District and move to City Council for approval.

Roll Call Vote on Motion:
Yes: Schaffner, Hart, Ory, Todd, Young, Heide, Reilly
No: None
Absent: None
(Motion Declared Carried)

B. West Street Garden Plots North Expansion & Improvements

Commissioner Schaffner moved to award the construction contract for the West Street Garden Plots North Expansion and Improvements to Kendall Excavating in the amount of $99,582. Second by Commissioner Hart.

Commissioner Ory felt that this motion is out of place. We need to look at the original promise. If he had known this was going to take place then he would have voted on the contract for DuPage River Park. There is the question of the $99,582 and what that does to the $250,000 for DuPage River Park.

Director Shutes said that the funds are available from capital due to the Centennial Beach Bathhouse project being delayed.

Commissioner Ory is very concerned because good gardening = good soil. From the plans, it looks like only 2” from the top is free of gravel and it should be 12”. It was gravel free until tons of gravel was put on the driveway. He also wants to make sure that the North section will have the proper sunlight as most vegetables and flowers need a full 8 hours of sunlight. Commissioner Ory said that as designed, this will be unacceptable to the gardeners.

Director Shutes commented that the soil will have the top 12” free of gravel. There will be an underground drainage system that will allow better drainage. The new plots will not be any closer to trees then they are currently.

Commissioner Ory wanted to be sure that the drainage will be consistent throughout the garden plots and also wanted the parking issues addressed.

Paul Cureton from Wight & Company was asked about the fields being built within budget and he said that he is confident that they will come in slightly under budget. With approval
this evening, the bids will go out before Thanksgiving/early December and construction will begin in the Spring.

Commissioner Ory wanted to know who is going to take care of the curb cuts. Also, the access to the fields and garden plots is an unknown and he would like an explanation of all costs. They are still up in the air.

Director Shutes said that the city is working on that portion now. He feels the impact will be little to none.

Executive Director McGury said that the hospital will pay a large portion. The negotiating will be done between the hospital and the city. We are not interested in paying anything.

Jim Caudill from District was asked how soon the fields could be used. He said that if they are completed by spring/summer you then have to wait for them to establish. Normally that is two growing seasons. They might not be useable until Spring of 2011.

Roll Call Vote on Motion:
Yes: Schaffner, Hart, Todd, Young, Heide, Reilly
No: Ory
Absent: None
(Motion Declared Carried)

C. West Street Garden Plots – Ordinance 694
Commissioner Schaffner moved to approve Ordinance 694 amending ordinance 686. Second by Vice President Heide.

President Reilly read the following statement:
Passage of Ordinance 694 does not remove the obligation to relocate garden plots to DuPage River Park; rather, it removes the timing requirement that the relocation be accomplished before the Multi-Use Athletic Fields are constructed and, instead, leaves the timing of the relocation up to the Park District as part of its overall improvement plans.

Commissioner Ory stated that 5 years ago we charged the Executive Director with restoring confidence in the Park District. This Ordinance is poor governance and sets a very bad precedent.

Commissioner Hart disagrees. She thinks that it was poor governance to put the two projects together. Commissioner Ory was the one who said that if we don’t do them right then we shouldn’t do them at all. We need to take care of West Street and look at other areas that are not as expensive.

Commissioner Ory said that he would support the V3 contract and installing the garden plots at DuPage River Park.

President Reilly said that does not speak to the item on the agenda up for discussion.

Commissioner Young said that there is an urgent need to get the ball fields in place. This
motion is not for putting plots at DuPage River Park.

Commissioner Schaffner said that looking back a number of promises were made. We know that we need to buy more land. The promises made were not realistic. We should have a special meeting in November just to talk to the gardeners.

Executive Director McGury said that there is a focus group for the gardeners and Commissioner Ory is a member as a citizen and not a commissioner.

Director Wilson said that discussions are taking place regarding the registration process, improving site amenities, organic plots. There are currently 385 residents and 53 non-residents registered in the program. There will be a total of 476 plots with the new expansion. Each person registered will be guaranteed a plot and some may get two. There will also be enough plots for the current charity groups to keep their plot. We may also reduce the size of some of the plots which will then provide more to rent. The improvements and expansion of the West Street garden plots will be completed by the 2010 growing season.

**Roll Call Vote on Motion:**
Yes: Schaffner, Heide, Hart, Todd, Young, Reilly  
No: Ory  
Absent: None  
(Motion Declared Carried)

**IV. New Business**

A. Stillwater Addition Discussion  
Attorney Price said that this discussion is in regard to the timing of the payment. Staff would like to come back to the commissioners with a unified approach with the other forms of government in the area.

B. Funding Operations for 3 year Capital Forecast, Eric Anderson – Harris Bank  
Eric Anderson from BMO Capital Markets made a presentation to the board containing non-referendum bond options. Presentation attached to minutes.

H. 2010 Budget Update (item moved up in agenda at start of meeting by board consensus)  
Director Munn told the board that there was a budget workshop scheduled on November 16th. After further review, Director Munn would like the budget process to be slowed down. Park District code does not require us to finalize the budget by the end of the year. We have until the end of the first quarter. Right now the budget is ahead of the Strategic Plan and the Strategic Plan should be driving the budget process. We would like to hold the budget workshop the beginning of December and then vote on the budget in January. That would still allow for the budget to be open for public inspection for 30 days.

C. November Board Workshop  
**Commissioner Schaffner moved to approve the addition of a board workshop for Thursday, November 19, 2009 at 6:00 p.m. Second by Commissioner Hart.**
Commissioner Ory wanted to know when the gardening workshop would be added.

Commissioner Schaffner said that we make top down decisions and end up in a defensive position. We should be opening the strategic plan up for public comment. Commissioner Ory would like the workshop draft of the plan on the website to capture comments on the website.

Commissioner Todd would like the commissioners to look at it before it is put out to the public. Public has had the ability to add input. The board needs to finish it first.

President Reilly said that when the final draft is complete, then Sam can put out a press release that it is on the website and all comments should be directed to the Board of Commissioners or the Executive Director.

**Roll Call Vote on Motion:**
Yes: Schaffner, Hart, Ory, Todd, Young, Heide, Reilly
No: None
Absent: None
(Motion Declared Carried)

D. Commissioners Park Maintenance Garage Development

**Commissioner Schaffner moved to award the construction contract for the Commissioners Park 2009 Maintenance Garage Development to Emerald Construction, Inc. in the amount of $53,350. Second by Commissioner Hart.**

Commissioner Schaffner assumes that there is a savings by having this. Director Shutes does not know the exact cost savings. Director Finnegan said that you will realize some fuel savings and staff savings.

**Roll Call Vote on Motion:**
Yes: Schaffner, Hart, Ory, Todd, Young, Heide, Reilly
No: None
Absent: None
(Motion Declared Carried)

E. Gift Acceptance Policy

**Commissioner Schaffner moved to approve Ordinance #695 to adopt the Gift Acceptance Policy. Second by Commissioner Hart.**

The question was asked about what happens to the plaques on trees that are not replaced and Director Finnegan said that the parties involved are contacted and given the option to take the plaque or have it discarded.

**Roll Call Vote on Motion:**
Yes: Schaffner, Hart, Ory, Todd, Young, Heide, Reilly
No: None
Absent: None
(Motion Declared Carried)

F. Nike Sports Complex Invasive Species and Selective Tree Removal
Commissioner Schaffner moved to award the construction contract for the Nike Sports Complex Invasive Species and Selective Tree Removal Project to Clean Cut Tree Service, Inc. in the amount of $66,852.50. Second by Commissioner Hart.

Commissioner Ory wanted to know if we have any certified arborists on staff and Director Finnegan confirmed that we do.

Roll Call Vote on Motion:
Yes: Schaffner, Hart, Ory, Todd, Young, Heide, Reilly
No: None
Absent: None
(Motion Declared Carried)

G. Architectural and Engineering Services for the Seager Park OSLAD Project
Commissioner Schaffner moved to award the architectural and engineering services contract for the Seager Park OSLAD Project for a lump sum fee not to exceed $87,000 to Wight & Company. Second by Commissioner Hart.

Roll Call Vote on Motion:
Yes: Schaffner, Hart, Ory, Todd, Young, Heide, Reilly
No: None
Absent: None
(Motion Declared Carried)

V. Executive Session
At 7:50 p.m. Commissioner Schaffner moved to adjourn to Executive Session to discuss Pending Litigation under Section 2(c)(11) of the Open Meetings Act; Land Acquisition under 2(c)(5) under the Open Meetings Act; and Personnel under 2(c)(1) under the Open Meetings Act. Second by Commissioner Hart.

Voice Vote on Motion:
Yes: Schaffner, Hart, Ory, Todd, Young, Heide, Reilly
No: None
Absent: None
(Motion Declared Carried)

VI. Reconvene Open Meeting
Commissioner Schaffner moved to arise from Executive Session at 9:27 p.m. and return to open meeting. Second by Commissioner Hart.

Voice Vote on Motion:
Yes: Schaffner, Hart, Ory, Todd, Young, Heide, Reilly
No: None
Absent: None  
(Motion Declared Carried)

VII. Roll Call  
President Mike Reilly  
Vice President Gerry Heide  
Commissioner Hart  
Commissioner Andrew Schaffner  
Commissioner Ron Ory  
Commissioner Marie Todd  
Commissioner Kirsten Young  
Jacki Stern

VIII. Action (if any) Taken in Executive Session

IX. Adjournment  
At 9:28 p.m. Commissioner Schaffner moved to adjourn the October 22, 2009 Special Meeting. Second by Vice President Heide.

Roll Call Vote on Motion:  
Yes: Schaffner, Heide, Hart, Ory, Todd, Young, Reilly  
No: None  
Absent: None  
(Motion Declared Carried.)

Respectfully submitted,  
Jacki Stern, Board Secretary